



# Application for Academic Transcript

NU15

Date.....Month.....Year.....

Dear Vice President for Academic Affairs

I, Name-Surname (in block letters) (Mr./Ms./Mrs.).....Student ID.....  
Phone Number.....Faculty.....Field of Study.....  
Year of Admission.....Year of Graduation.....

<p align="center"><b>For Undergraduate Level</b></p> <p>( ) Regular program of..... yr(s) ( ) Part time program of..... yr(s)  **Date of Birth.....Month.....Year.....  Nationality.....Religion.....Place of Birth.....</p> <p align="center"><b>For Faculty of Public Health, Grad. Dip., Nurses</b></p> <p align="center"><b>Please complete your graduation degree / diploma</b></p> <p>**Student of ( ) Bachelor of Nursing W.P.....  ( ) The Faculty of Public Health 2 yr. continuation course  ( ) Grad. Dip. In Teaching  ( ) New-Track 5 yr. M.D. program  ( ) Other Diploma please specify.....</p> <p>**Date of Birth.....Month.....Year.....  Nationality.....Religion.....Place of Birth.....  **Highest Degree (in abbreviation).....  **Institute of graduation.....</p> <p align="center"><b>For Dual Degree Program</b></p> <p>Please specify the requested major .....  For example: Dual degree in Medical Science and Law  Please specify the requested major: Medical Science</p>	<p align="center"><b>For Master Level</b></p> <p align="center"><b>Please also fill in your undergraduate degree information</b></p> <p>**Highest Degree (in abbreviation).....  **Institute of graduation.....  ( ) Regular program ( ) Part-time program in Phitsanulok  ( ) Program at Academic Service Center outside University  ( ) Summer teacher program  **Date of Birth.....Month.....Year.....  Nationality.....Religion.....Place of Birth.....</p> <p align="center"><b>For Doctorate Level</b></p> <p align="center"><b>Please also fill in your master degree information</b></p> <p>**Highest Degree (in abbreviation).....  **Institute of graduation.....  **Date of Birth.....Month.....Year.....  Nationality.....Religion.....Province of Birth.....</p> <p align="center"><b>** (For your own benefit, please provide complete information)</b></p>
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**The following documents are requested:**

- ( ) A TRANSLATED DOCUMENT for Each Subject in Thai for.....copy(s) (Only for students with the ID beginning with 43), photo is not required
- ( ) A TRANSCRIPT before graduation for..... copy(s) (Please provide photos in proper attire/wearing a uniform/**\*\*do not wear graduation gown**)
- ( ) A TRANSCRIPT after graduation for.....copy(s) (Please provide photos wearing graduation gown/student uniform/appropriate attire)

**Note:** Submit 2 photos of 1 inch (only) per copy and write your name, student ID, and major at the back of each photo.

**\*\* If requesting transcripts before and after graduation, please fill in 2 forms for each transcript.\*\***

- ( ) I wish to collect it myself or my representative will collect it. (Please bring a receipt.)
- ( ) Please mail to me. (Please write your address clearly on the envelope-get it from the staff at the registration desk.)

Yours sincerely,

Signature.....Applicant

For the Finance Division	Procedures for applying for an academic transcript
Received the fee for TRANSCRIPT application In the amount of.....baht. From receipt book No.....Receipt No.....  Signature..... Date.....Month.....Year.....	1. Complete the application for academic TRANSCRIPT clearly and accurately. 2. Pay the application fee at the registration office of the Academic Affairs Division in the QS Building.